
ARCHITECTURAL MODIFICATION REQUEST

(Form to be used when requesting a change outside your unit.)

Homeowners Name: _____ Account#: _____

Property Name: _____

Property Address: _____

Home #: _____ Work #: _____ Other #: _____

Email Address: _____

Modification to exterior of the home: _____

General explanation, which you feel, will help the Board review your application:
(More information will help). If you have any pictures or notes please submit a copy.

The following items are required and must be included with this application (where applicable):

- Copy of contractor's license and permits.
- Construction details or shop drawings (Pictures or drawings)
- Materials and finish specifications. (What will be used and color)
- Copy of property survey indicating general location of alteration.(If needed)
- Cross sections and elevation. (If needed)
- Building permits (If needed).
- If it is an already existing structure, photographs from all angles.

Signature of Unit Owner: _____ Date turned in: _____

FOR USE BY BOARD OF DIRECTORS ONLY

APPROVED APPROVED WITH STIPULATIONS DISAPPROVED INCOMPLETE ARCHITECTURAL FORM

Comments: _____

Signature of Officer: _____ Title: _____ Date: _____